Nutan Maharashtra Vidya Prasarak Mandal's (NMVPM's)
NUTAN MAHARASHTRA INSTITUTE OF ENGINEERING AND TECHNOLOGY (NMIET)
An Autonomous Institute
Under Administrative Support - Pimpri Chinchwad Education Trust (PCET)
Approved by AICTE and DTE | Accredited by NBA , NAAC & ISO Certified | Affiliated to SPPU
"Samarth Vidya Sankul", Vishnupuri, Telegaon Dabhade, Taluka Maval, District Pune - 410507

FIRST YEAR ENGINEERING DEPARTMENT

DEPARTMENTAL ACADEMIC CALENDAR – A.Y. 2026-27

Sr. No.	Academic Activity	Schedule / Date Panned	Faculty / Coordinator	Expected Outcome	Actual Date	Status	Evidence / Record
1	Department Planning & Faculty Meeting	1st Week of September 2026	HOD	Departmental academic planning and work allocation			Minutes / Attendance
2	Faculty Course Allocation	2nd Week of September 2026	HOD	Course-wise faculty allocation			Course Allocation Sheet
3	Preparation of Lesson Plans	2nd Week of September 2026	Course Faculty	Unit-wise teaching plan			Lesson Plan
4	Preparation of Course Files	2nd Week of September 2026	Course Faculty	Complete OBE/course documentation			Course File
5	Student Induction / Orientation	2nd Week of September 2026	HOD / Coordinator	Academic orientation and student support			Report / Photos
6	Commencement of Teaching	3rd Week of September 2026	All Faculty	Start of FY B.Tech academic activities			Attendance / Timetable
7	Course File Completion & Audit-I	Last week of September 2026	DAC / HOD	Verify documentation and evidence			Audit Checklist
8	Attendance & Academic Monitoring	First Week of Every Month	Coordinator	Monitor attendance and academic progress			Monthly Report
9	Guardian Faculty Member(GFM) meetings	Every Second and 4th Saturday.	GFM Coordinator	Student Progress			Meeting Report
10	Unit Test	As per Institute Calendar	Exam Coordinator	Continuous assessment			Question Paper / Marks
11	Assignment / Tutorial	As per Lesson Plan	Course Faculty	Practice and formative assessment			Evaluation Record
12	Slow Learner Identification	After Unit Test	Course Faculty	Identify learning gaps			List / Analysis
13	Remedial Classes	After Unit Test	Course Faculty	Support academically weak students			Attendance / Report
14	Advanced Learner Activities	Throughout Semester	Course Faculty	Enrichment and higher-order learning			Activity Record
15	Student Academic Feedback-I	Last week of October 2026	Feedback Coordinator	Collect and analyze student feedback			Feedback Analysis

16	Expert / Guest Lectures	Throughout Semester	Expert / Guest Coordinator	Industry/academic interaction			Report / Photos
17	Technical / Mathematical Activity	As Scheduled	Event Coordinator	Application-oriented learning			Report / Photos
18	Co-Curricular/ Extracurricular Activities	Throughout Semester	Coordinator	Holistic development			Report / Photos
19	Workshop / Seminar	As Scheduled	Coordinator	Skill development			Report / Certificate
20	Collaborative / Peer Learning	Throughout Semester	Course Faculty	Collaborative learning activity			Student Record
21	Self-Learning / Beyond Syllabus	Throughout Semester	Course Faculty	Explore emerging concepts/tools			Student Evidence
22	Parent–Teacher Meet/ Interaction	2nd week of November 2026	PTM Coordinator	Discuss student academic progress			Minutes / Attendance
23	Student Feedback–II	Last week of December 2026	Feedback Coordinator	Feedback and improvement planning			Analysis Report
24	Course Completion Review	Before End-Sem Exam	HOD/ DAC	Verify syllabus completion			Course Completion Record
25	End-Semester Examination	As per Institute Calendar	Exam Cell	Semester examination			Exam Record
26	Result Analysis	After Results	Result Coordinator	Analyze academic performance			Result Analysis
27	Gap Analysis & Action Plan	End of Semester	HOD / DAC	Continuous improvement			Gap Analysis / Action Plan
28	Department Academic Review	End of Semester	HOD / DAC	Review academic implementation			Meeting Minutes
29	Course File Completion & Audit-II	End of Semester	DAC / HOD	Verify documentation and evidence			Audit Checklist
30	Semester Department Report	End of Semester	Academic Coordinator	Compile academic activities and outcomes			Semester Report

Prof.Mahesh Godse
Academic Coordinator

Dr.Archana Yewale
HOD, FE

Prof.Premkumar Kolle
HOD, FE

Dr.Shekhar Rahane
Dean, FE

Dr.Sagar Shinde
Dean Academics

Dr.Pramod Patil
Director, NMIET