



Nutan Maharashtra Vidya Prasarak Mandal's
Nutan Maharashtra Inst. of Engg. & Tech.

Record No.:
ACDM/R/

Revision: **00**

Date: 15/06/2015

Minutes of meeting IQAC meeting

Date : 9/06/2018

Meeting No. : 01

Minutes of the First meeting of Internal Quality Assurance Cell (IQAC) held in the conference hall on Saturday, 9/06/ 2017, at 3.30 pm to 5.30 pm.

The following members were present:

Sr. No.	Name	Designation
1	Mr. Ramdas Kakade	Management Representative
2	Mr. Rajesh Maske	Industrialist & Management Representative
3	Dr. Girish Desai	Executive Director
4	Dr. R. D. Kanphade	Principal, (IQAC Chairman)
5	Prof. D. E. Patil	Asst. Prof. (IQAC Coordinator)
6	Dr. D. M. Mate	Dean Academics
7	Prof. Rajesh Sarvadnya	Industry Representative
8	Prof. S. B. Ingle	HOD, Computer Engg.
9	Prof. Nitin Wankhede	HOD,IT
10	Prof. Gayatri Ambadkar	HOD, E&TC Engg
11	Prof. R. G. Biradar	HOD, FE
12	Prof. S. N. Patil	ISO Coordinator
13	Prof. Vijay Shirke	Registrar, Admin, invitee
14	Prof. Vijay Navale	Carrier Counselor , invitee
15	Prof. Pranit Parikh	Alumina

1. Introduction of Members

Each member present gave a self-introduction to other members.

2. The Role of IQAC

The Chairman IQAC, Dr. R. D. Kanphade, Principal gave a brief presentation on the guidelines of the IQAC and its role in an Institute. He clarified that the Cell was formed as per the UGC regulation and as also prescribed by the NAAC. He also gave background of the formation of the Cell, its functioning and other aspects. He reiterated that major aim of the Cell is to channelize all efforts and measures of the institution towards promoting its holistic academic excellence in a healthy environment.

“Resolved that Prof. Vikas Nandgaonkar has appointed, Computer Engineering, shall act as Coordinator of IQAC”

3,Report on Academic Activities (Dean-Academics)

Dean Academics presented a report on Academic activities. He mainly focus on the industry interaction along with the classroom teaching. Dean Academics informed about that soft skill course is scheduled for Third year and Fourth year students.

“Resolved That, the softskill training has to be conducted in every semester for students of SE,TE,BE

4. Dr. Girish Desai, Exe. Director suggested inviting industrial experts to conduct the sessions for TE and BE students.

“Resolved that every department will make collaboration with at least 5 Academicians and 5 Industries for the expert guidance and interaction with industry.

5. Mr. Rajesh Mhaske, suggested to define every process on the minute level, divide the responsibilities to the staff members.

“Resolved that every department will allocate one faculty member as relationship manager with atleast 2 industries , who will look after the interaction with that company.

6. Mr. Rajesh Mhaske suggested to work towards Vision statement.

“Resolved that the Vision mission is defined for the next 10 years, all departments will work accordingly.

7. Mr. Rajesh Sarvadnya , suggested to make documents on the evaluation of the work done.

“Resolved that ISO Process defines process for all academic processes, every one is following the same. But some of these processes need to redefine. The ISO coordinator and other HODs will work on this.

8. A report on Placement activities is presented by Training and Placement Officer.

Meeting was concluded with vote of thanks by IQAC coordinator to all committee members for their valuable suggestions and time. Next meeting is scheduled in first week of Oct 2018. Date & time will be informed to all after confirmation of industrial committee members.



Prof. Vikas Nandgaonkar
IQAC Coordinator

Copy to:

1. Executive Director
2. All Committee members



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Date: 15/06/2015

Minutes of Meeting IQAC

Date : 13/10/2018

Meeting No. : 02

Minutes of the Second meeting of Internal Quality Assurance Cell (IQAC) held in the conference hall on Saturday, 13/10/ 2018, at 3.30 pm to 6.00 pm.

The following members were present:

Sr. No.	Name	Designation
1	Mr. Ramdas Kakade	Management Representative
2	Mr. Rajesh Maske	Industrialist & Management Representative
3	Dr. Girish Desai	Executive Director
4	Dr. R. D. Kanphade	Principal, (IQAC Chairman)
5	Prof. V. N. Nandgaonkar	Asst. Prof. (IQAC Coordinator)
6	Prof. N. A. Dhawas	Dean Academics
7	Prof. Rajesh Sarvadnya	Industry Representative
8	Prof. S. B. Ingle	HOD, Computer Engg.
9	Prof. Nitin Wankhede	HOD,IT
10	Prof. Gayatri Ambadkar	HOD, E&TC Engg
11	Prof. R. G. Biradar	HOD, FE
12	Prof. S. N. Patil	ISO Coordinator
13	Prof. Vijay Shirke	Registrar, Admin
14	Prof. Vijay Navale	T&P , PRO
15	Prof. Pranit Parikh	Alumina

The Minutes of the meeting are as follows:

The meeting commenced with the opening remark of the principal about Internal Quality Assurance Cell and its functions

1. The IQAC coordinator welcomed all the members for the fifth Internal Quality Assurance Cell meeting.
2. All the IQAC members introduced themselves to others.
3. Discussed the following programs that were conducted in our campus.
 - i) Softskill Training is conducted for TE students of all department on 19 July 2018
 - ii) SAP Training is conducted for final year student of SAP Global Certification B1 Module
 - iii) Department Advisory committee meetings were conducted for EEE, csE & ECE.
 - iv) Parents Teacher Meeting was conducted by all departments.
- 1) Submit ARIIA (Atal Ranking of Institutes on Innovation Achievements . Cordinators are Prof. Nitin Dhawas , Coordinator, along with team members Prof. Vikas Nandgaonkar and Prof. Sagar Joshi .
- 2) Applied for "Chanakya Institute Ranking Framework" (CIRF) by Prof. Nitin Dhawas along with team member Prof. Vikas Nandgaonkar and Prof. Sagar Joshi .
- 3) Apply funding for Sport – Basket ball court, Photocopy Machine and Workshop
- 4) Strategic plan to be followed as per the schedule.
- 5) Placement activities to be conducted as per the planned schedule.
- 6) Faculty members were asked to apply for NPTEL/SWAYAM courses

Meeting was concluded with vote of thanks by IQAC coordinator to all committee members for their valuable suggestions and time. Next meeting is scheduled in first week of Feb 2019. Date & time will be informed to all after confirmation of industrial committee members.



Prof. Vikas Nandgaonkar
IQAC Coordinator