



**Government of Maharashtra  
State Common Entrance Test Cell**

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***Information Brochure***  
**{Academic Year 2018-19}**

For Admission to

**Full Time Professional Undergraduate Technical Courses**

- **First Year and Direct Second Year of Engineering and Technology** (B.E./B.Tech.)
- **First Year and Direct Second Year of Pharmacy** (B.Pharm.)
- **First Year of Pharm. D.**
- **First Year of Architecture** (B.Arch.)
- **First Year of Hotel Management & Catering Technology** (B.HMCT)



These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

**(4) Institutional Quota Seats.** - The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -

- (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
- (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
- (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

**(5) Supernumerary Seats for, -**

**(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -**

- (i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.
- (iii) These seats shall be filled in by the institution on the basis of *Inter-Se-Merit* of candidates as given in section 8 of this brochure.
- (iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to

<b>For Engineering &amp; Technology</b>	<b>For Pharmacy</b>	<b>For Architecture</b>	<b>For HMCT</b>
The Principal, Sardar Patel College of Engineering(SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Bombay College of Pharmacy, Kalina, Santacruz (E), Mumbai	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016

**(b) Jammu and Kashmir Migrant Candidature:**

- (i) These seats shall be filled in by the Competent Authority.



- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) candidates fulfilling the eligibility criteria for Jammu and Kashmir Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to:

For Engineering & Technology	For Architecture	For HMCT
The Principal, Sardar Patel College of Engineering(SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016

**(c) Tuition Fee Waiver Scheme (TFWS) Seats:**

**(I) Scheme**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs and lateral entry (Separate Division) to these programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up **in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.**
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses as well as in Direct Second Year Engineering and Technology (Separate Division).

**(II) Eligibility**

- (i) Only Maharashtra State Candidature candidates are eligible for these seats



- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs.6.00 Lakhs from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

**(III) Admissions Procedure**

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

**(d) Jammu and Kashmir Candidates and North East States:**

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The Fees shall be as that for the Non Autonomous Government Institutes.

**(6) Reservations:**

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

**(a) Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%



06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

**(b) Reservation for sons/daughters of Defence service personnel:**

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- These seats are within the sanctioned intake and are available as **State Level seats**.
- A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

**(c) Reservation for Persons with Disability Candidate:**

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates with following Disability.

Locomotor or disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled**



**candidates in HU / SL seats.**

The candidates claiming reservation under this category shall submit the certificates from the Authority Competent for issuing such certificate

**Note:-**

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

**(7) Eligibility Criteria:**

Year and Course	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology	<p><b>(1) Maharashtra State Candidature Candidate. -</b>                      (i) The Candidate should be an Indian National;                      (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects, and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2018 and should obtain non zero score in MHT-CET 2018.</p> <p><b>Or</b>                      (ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p><b>(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates. -</b>                      (i) The Candidate should be an Indian National;                      (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main Paper I or the candidate should have appeared in all the subjects in MHT-CET 2018 and should obtain non zero score in MHT-CET 2018. However, preference shall be given to the candidate obtaining non zero positive score in JEE (Main) Paper I over the candidates who obtained non zero score in MHT-CET 2018.</p> <p><b>Or</b>                      (ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b>                      The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical r Vocational subjects, and obtained at least 50% marks in the above subjects taken together;</p>



# **ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**



## **APPROVAL PROCESS HANDBOOK**

**2018-2019**





43	"Prescribed" means as prescribed under Approval Process Handbook 2018-19 and Regulations.
44	"Private University" means a University duly established through a State/ Central Act by a sponsoring body viz., a Society registered under the Societies Registration Act 1860, or any other corresponding law for the time being in force in a State or a Public Trust or a Company registered under Section 25 of the Companies Act, 1956. Private Universities cannot affiliate an Institution.
45	"Programme" means the field of Technical Education, i.e. Engineering and Technology, Pharmacy, Architecture, Planning, Applied Arts and Crafts, Hotel Management and Catering Technology, MCA, Management (MBA/ PGDM/ PGCM) and such other Programmes/ areas as notified by the Act.
46	"Public Private Partnership (PPP)" means a Partnership based on a contract or concession agreement, between a Government or Statutory entity on the one side and a Private Sector enterprise on the other side.
47	"Regional Committee (RC)" means a Committee established for each region under Section 14 of the Act.
48	"Standing Appellate Committee (SAC)" means a Committee constituted by the Chairman as per the composition given in Approval Process Handbook 2018-19 for considering the Appeals of Technical Institutions.
49	"Standing Complaint Scrutiny Committee (SCSC)" means a Committee constituted by the Chairman as per the composition given in Approval Process Handbook 2018-19 for Scrutiny of Complaints received against the Technical Institutions.
50	"Second Shift" means educational activities conducted in the Second spell of time (from 1 pm to 9 pm) wherever two-Shift working exists.
51	"Self-Financing Institution" means an Institution started by a Trust/ Society/ Company and does not receive grant/ fund from Central and/ or State Government/ UT for meeting its recurring expenditure.
52	"Standing Hearing Committee (SHC)" means a Committee constituted by the Chairman as per the composition given in Approval Process Handbook 2018-19 to review the Reports of Expert Visit Committee/ replies received for Show Cause Notices.
53	"Single Shift/ Regular Shift" means where, educational activities of the Technical Institution are conducted between 9 am and 5 pm.
54	"Society" means a Society registered under Societies Registration Act, 1860.
55	"State Level Fee Committee" means a Committee notified by the concerned State Government/ UT Administration for Regulation of fee to be charged by the Technical Institutions.
56	"Supernumerary Seats" includes TFW, OCI/ PIO/ Foreign Nationals/ Children of Indian Workers in the Gulf Countries, Lateral entry, PwD and J&K Seats notified from time to time, over and above the "Approved Intake".
57	"Technical Campus" means a Campus which offers more than one Technical Programmes approved by the Council.
58	"Technical Institution" means an Institution set up by Government, Government Aided and Self-Financing/ Trust/ Society/ Company for conducting Course(s)/ Programme(s) in the field of Technical Education, training and research in Engineering and Technology, Pharmacy, Architecture, Planning, Applied Arts and Crafts, Hotel Management and Catering Technology, MCA, Management, and such other Programmes and areas as notified by the Act.
59	"Trust" means a Trust registered under the Indian Trust Act, 1882 as amended from time to time or any other relevant Acts.
60	"University Department" means a Department established and maintained by the University.
61	"University" means an University defined under Clause (f) of Section 2 of the University Grants Commission Act, 1956.
62	Any other word and expression used herein and not defined but defined in the All India Council for Technical Education Act, 1987 (52 of 1987), shall have the same meaning respectively assigned to them in the said Act.





- 5.20 **Documents to be submitted** for applications under Chapter I are given in Appendix 16 of Approval Process Handbook 2018-19.
- 5.21 **Documents to be submitted** for applications under Chapter II are given in Appendix 17 of Approval Process Handbook 2018-19.
- 5.22 **Recommended Composition of Board of Governors** in the Technical Institutions is given in the Appendix 18 of Approval Process Handbook 2018-19.
- 5.23 The Technical Institutions shall follow **Academic Calendar** as provided in the Appendix 19 of Approval Process Handbook 2018-19.
- 5.24 The Technical Institutions shall conduct and admission Procedure of **Fellowship Programme in Management** as provided in the Appendix 20 of Approval Process Handbook 2018-19.
- 5.25 The Institutions may conduct skill development Courses of any other Regulatory Body by using existing facilities, or by creating additional facilities as per the provisions laid down in the norms and standards of the respective Regulatory Bodies without affecting the quality of education prescribed by both Regulatory Bodies after taking NOC from the Council.
- 5.26 **Tuition Fee Waiver scheme (TFW)**
- Scheme shall be applicable to all approved Technical Institutions offering Bachelor Programme(s), Diploma and Post Diploma Programme(s) and Lateral Entry provisions of these Programme(s).
  - The scheme shall be mandatory for all Institutions approved by the Council.
  - Requirements and Eligibility
    - Sons and daughters of parents whose annual income from all sources does not exceed ₹6.00 Lakh.
    - The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for Self-Financing Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fee shall have to be paid by the beneficiary.
  - Admission Procedure
    - Under this Scheme, up to a maximum of 5% of "Approved Intake" per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 30% of "Approved Intake" are filled up.
    - The Competent Authority to effect this admission is the State Government/ UT or its designated authority.
    - In the event of non-availability of students in this category the same shall not be given to any other category of Applicants.
    - State Admission authority shall invite applications under this category, make a separate merit list for this category and effect admission on the basis of the merit list so generated.
    - The Institutions shall publish in their Brochure and Web site the details of this scheme.





- Competent Authority for admission shall submit a separate list of the students admitted under this category to the Institution to which they are admitted for compliance.
- A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change Institution/ Course under any circumstances.
- The Institutions shall also display information regarding admitted candidates in their Web site for information to the students and other stakeholders.

#### **5.27 Supernumerary Seats for J&K under Prime Minister's Special Scholarship Scheme (PMSSS)**

- a. Scheme shall be applicable to selected approved Technical Institutions having NIRF ranking and offering Bachelor Programme(s). Diploma holders in Engineering are eligible for Lateral Entry under the provisions of these Programme(s).
  - b. 2 seats per Course shall be available for these admission with the maximum of 10 seats per Institution. These seats shall be supernumerary in nature and shall be available to such Course(s) in an Institution.
  - c. The scheme shall be mandatory for all Institutions approved by the Council subject to the changes suggested by Inter-Ministerial Committee of MHRD from time to time.
  - d. Eligibility
    - All students domicile of J&K are eligible for seats under this scheme.
    - Student passed Higher Secondary Examination (12<sup>th</sup> Std.) from the schools located in J&K.
    - Sons and daughters of parents whose annual income from all sources does not exceed ₹6.00 Lakh.
  - e. Admission Procedure
    - AICTE shall invite applications under this category, make a separate merit list for this category and effect admission on the basis of the merit list as generated through Counselling or otherwise as decided from time to time.
    - In the event of non-availability of students in this category, the same shall not be given to any other category of Applicants.
    - A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change Institution/ Course under any circumstances without permission from AICTE.
- 5.28** Supernumerary seats are granted by the Council, for the Institutions falling under Centrally Supported Scheme of "Upgrading existing Polytechnics to integrate Persons with Disability (PwD)" in the mainstream of Technical and Vocational education.
- 5.29** In National Defense/ Security areas, the maximum Divisions or Intake over and above specified in Appendix 3 of Approval Process Handbook 2018-19 shall be considered as the case may be, subject to the fulfillment of other norms of Approval Process Handbook 2018-19.
- 5.30** Recommendations of National Fee Committee for the maximum tuition and development fee for Regular/ First Shift Programme(s) as given in Annexure 8 of Approval Process Handbook 2018-19 has been accepted by the Council and shall have to be followed.

